

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC)
TUESDAY, SEPTEMBER 25, 2012 – 6:00 P.M.
ROOM 303 CITY HALL**

Present: Debra Branley, Barbara Carr, Kristi Gordon, Bill Kimbler, Dan Nyquist, Justin Perpich, Michael Ramsey and Darryl Yankee

Absent: Jim Gaylord, Pat Tyler and John Evans

Staff: Karen Olesen, Chuck Froseth, Char McLennan, Ben VanTassel and Suzanne Kelley

Others Present: None

Introductions

Finding a quorum was present Chairman Kimbler called the meeting to order at 6:00 p.m. CD staff reviewed the procedures for the application review session and scoring process. Committee members are to complete an evaluation form for each application and submit them by the end of the staff report/presentations. The Committee's scores will be tallied and averaged and included in the spreadsheet. This review session is an opportunity for Committee members to discuss individual applications. Staff will take minutes, noting Committee questions that can be used by the Committee in determining funding recommendations.

Application Review Session #1 - Review Staff Reports and Applicant Questions

Housing

Duluth Property Rehabilitation Program & Housing Services Center – HRA & City	1
FAIM IDA Matched Savings, Down Payment Assist. - Community Action Duluth	9
Duluth Weatherization - AEOA	16
Housing Hillside Apartments—One Roof Community Housing	23

Economic Development

SOAR Duluth At Work - SOAR Career Solutions	31
CHUM Supportive Services for Employment - Churches United in Ministry (CHUM)....	38
Growing Neighborhood Businesses - Northeast Entrepreneur Fund	44
Futures Employment Program for Youth – Life House	51
Duluth at Work Circles of Support – Community Action Duluth	58

Public Facility Improvements

Hillside Apartments Family Emergency Shelter – One Roof Community Housing	65
Lincoln Park Gymnasium Project – Boys & Girls Club	73
Lifeline Building for Homeless Youth – Life House	80
UDAC's Need for a New Building – UDAC, Inc.	87

Public Services

Duluth Hunger Project – Churches United in Ministry (CHUM)	94
Primary Health Care Services – Lake Superior Community Health Center	101
Clothes that Work & Social Services - Damiano of Duluth	107

Feeding Kids through Youth Programs – YMCA.....	113
Basic Needs for Homeless Youth – Life House.....	120

The Committee had the following questions for the applicants:

13-HS-02 Individual Development Accounts – Community Action Duluth

1. Provide information about how you support program participants after they have purchased their home. What kind of intervention do you provide should a homebuyer get in arrears with their mortgage payments?
2. Community Action Duluth is planning to move to the Lincoln Park School site. Does the agency have a long-term lease signed with the building owner?

13-HS-04/13-PF-01 Hillside Apartments – One Roof Community Housing

1. Provide information about the proposed housing support services for this project. What services will be provided for the shelter and permanent supportive housing units? What funding resources are you planning to access, what are the staffing and other support funding needs and where are you at in the process of securing sufficient funds to sustain the case management and other support services needed for this project.

13-ED-01 Duluth @ Work Project – SOAR Career Solutions

1. Last year during the application process, the CD Committee asked the Duluth @ Work projects about collaborations and other efforts to create efficiencies within the D@W program. In what areas and/or ways can your agency work with the rest of the D@W agencies to create efficiencies and other cost savings over the next year?

13-ED-02 Duluth @ Work Support Services for Employment – CHUM

1. Last year during the application process, the CD Committee asked the Duluth @ Work projects about collaborations and other efforts to create efficiencies within the D@W program. In what areas and/or ways can your agency work with the rest of the D@W agencies to create efficiencies and other cost savings over the next year?

13-ED-04 Futures Duluth @ Work Program – Life House

1. Last year during the application process, the CD Committee asked the Duluth @ Work projects about collaborations and other efforts to create efficiencies within the D@W program. In what areas and/or ways can your agency work with the rest of the D@W agencies to create efficiencies and other cost savings over the next year?

13-ED-05 Duluth @ Work Circles of Support – Community Action Duluth

1. Last year during the application process, the CD Committee asked the Duluth @ Work projects about collaborations and other efforts to create efficiencies within the D@W program. In what areas and/or ways can your agency work with the rest of the D@W agencies to create efficiencies and other cost savings over the next year?
2. Does the budgeted salary expense for the employment advocate include both salary and benefits?

The next meeting of the CD Committee will be Tuesday, October 9, 2012, at 6:00 p.m. The Committee will review and score the remaining applications.
Meeting adjourned at 8:00 p.m.